



YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

Part A		
Data of the Institution		
1.Name of the Institution	RABINDRA MAHAVIDYALAYA	
• Name of the Head of the institution	DR PRASANTA BHATTACHERYYA	
• Designation	PRINCIPAL	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	03212255104	
• Mobile No:	9830348011	
• State/UT	West Bengal	
• Pin Code	712401	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated	
• Type of Institution	Co-education	

• Location	Rural
• Financial Status	Grants-in aid
• Name of the Affiliating University	BURDWAN UNIVERSITY
• Name of the IQAC Coordinator	DR KRISHNA KUMAR MONDAL
• Phone No.	09474103701
• Alternate phone No.	09474103701
• IQAC e-mail address	principal.iqac.rmv@gmail.com
• Alternate e-mail address	kkmsshreya@gmail.com
3.Website address (Web link of the AQAR (Previous Academic Year)	https://rabindramahavidyalaya.ac.in/aqar.php
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://rabindramahavidyalaya.ac.in/academic_calendar.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.60	2006	21/05/2006	20/05/2011
Cycle 2	B++	2.77	2017	22/02/2017	21/02/2022

6.Date of Establishment of IQAC 18/12/2006

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	NIL	0

8. Whether composition of IQAC as per latest NAAC guidelines	Yes
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	02
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Nil
11. Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>After lockdown phase is over the college resumes. • The IQAC along with the College authority took care for proper sanitization, maintaining safe physical distance to prevent viral infection. The College authority displayed the COVID-19 awareness as intimated by the Governments through flex, pamphlets and hoardings displayed at different corners of the College. Wash basins and soaps and sanitizers are placed at the main entrants the College so as to facilitate the students to maintain cleanliness to prevent chances of viral infections.</p>	
<ul style="list-style-type: none"> The IQAC Coordinator requested the College authority, to reform several sub-committees and cells as because several teachers have been transferred out from the College on their own seeking in the last few years. Accordingly, the sub-committees and cells were reformed. 	
<ul style="list-style-type: none"> Several webinars and lecture classes (online mode) were arranged during the session, of which few are mentioned below: □ 'Some stray thoughts on Bhadrakalok'- organized by Department of History; □ 'Gravitational waves - organized by Dept of Physics. □ 'Scientific popular talk on Antibiotics' - -organized Dept. of Botany, □ 'Prostuti Pathsala - organized by departments of Sanskrit and Bengali. □ 'Bio-Mathematics a relation between Mathematics and Biology' - organized by department of Mathematic and Botany. □ One-day placement and orientation programme discussing career prospects and skill development for the youth - organized by the Placement Cell of the college. □ 'COVID-19 and Fake news awareness' - organized by. IT Sub-Committee. □ A lecture series on 'Spoken Sanskrit, organized by the Department of Sanskrit. □ 'Popular talk on Bioinformatics' organized by Dept of Botany, etc. 	
<ul style="list-style-type: none"> All the webinars, seminars and workshops are held under the aegis of IQAC of the college along with full support from the Principal and technical members from IT-sub-committee & Library sub-committee and non teaching staff. 	
<ul style="list-style-type: none"> The College completed its 50 years of glorious journey, on 08-11-2021 but due to the outbreak of COVID-19 pandemic, the golden jubilee celebration was withheld and it is time to celebrate belated Golden jubilee. Accordingly 'Golden 	

Jubilee celebration sub-committee' is formed and all activities are arranged for making the event successful.

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
• Actions to be taken for COVID-19 awareness -	• Several webinars uphold during lock down phase. After the College reopens, measures were taken for sanitization, use of mask, setting-up of temporary wash basins at different corners of the College to prevent viral infections.
Regular online interaction with students during lockdown phase.	• The IQAC members and our College authority made tremendous effort to maintain online interaction with the students through online class lectures, online quiz contests as per University norms. Besides conducting various cultural programs by videography and then mixing and editing with the support of IT Sub-committee was also done.
Restoring college campus after the disaster of 'Amphan' and 'Yash' Cyclone	• During the 'Amphan' and 'Yash' cyclones the college campus was badly affected. Several trees fell, the garden boundary fence was destroyed and the tin-sheds on rooftops and cycle sheds were badly damaged. The IQAC requested the college Authority for restoration of the site as early as possible and accordingly those were restored. The Principal's office on the top floor of our Administrative Building was totally affected during lockdown and the furniture and fixtures were broken. Those were also restored before normal classes resumed.
Planned programmes cut short due to reduction in the academic session 2021-22.	As the time period of the academic session 2021-22 reduced and the college, was open only for seven months, the actual activities were cut short. Though the Golden Jubilee celebration sub-committee organized a seminar on 'International Language Day' a webinar was held on Godyo bhasa o Podyobhasa- Mil o dwanda', The women's cell celebrated women's day by organizing a seminar on the theme Garhostho Hinsā: Narir Pratibad. The cultural sub-Committee celebrated 'Basantotsab' with the participation of the students. Gradually the normal situation has been restored during the last half of the session 2021-22.

13. Whether the AQAR was placed before statutory body?

No

• Name of the statutory body

Name	Date of meeting(s)
Governing Body	25/02/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	17/02/2023

15.Multidisciplinary / interdisciplinary

Interdisciplinary approach to study is the need of the present hour. In this institution a number of initiatives have been taken to promote and project the various objectives of interdisciplinary goals. The details of which are given below-

- (1) We tried to define the common interest areas of various subjects as prescribed in the syllabus and organized special lecture and workshop on it. For example, despite COVID-19 pandemic, this institution organized an online lecture series in which focus was given on those areas of discussion which are multidisciplinary in nature. 'COVID-19-It's effect on Economy and Business organization' (held on 16th October 2020, series no 12) is most prominent among them.
- (2) This institution not only limits itself within the theoretical ambit of interdisciplinary lesson but selects tools through which dynamic objectives of interdisciplinary approach can be obtained. For example, in the pandemic period an online workshop has been organized by the Bengali Department of this college in which an elaborate attempt has been made on how to use technology for the digitization of language. It not only helps the students of Bengali department but also others, who primarily follow the mode of teaching- learning in their mother tongue.
- (3) College provides a platform for teacher exchange programme not only in intra- college basis but also inter- college basis to meet the standards of higher study, necessary for pursuing the goal of interdisciplinary approach.
- (4) Women's day celebration also add some new dimensions to facilitate the study of gender, patriarchy, socio-economic position of women, social inequality, unequal distribution of power and resources, and its various attributes, public- private divide and so on and therefore initiate an interdisciplinary approach in studying a broad spectrum constituted of Politics, Economics, Geography, English, Bengali, History, Commerce, etc as different disciplines of study.

16.Academic bank of credits (ABC):

The Order D.O.No.F, 1-50/2021(ABC)/ NaD dated 21/02/2023 UGC clearly instructs to depute one designated nodal officer and for setting up a dedicated NAD/ABC Cell for implementation of the said scheme. It would have to reflect the details of the officer concerned including name, designation, mobile number and email id and that should be put up on the institutional website.

However the affiliating University, in our case the University of Burdwan has only recently (20/05/23) informed the colleges to initiate the process of NAD/ABC Cell. We have already selected our Nodal Officer in this respect and a dedicated WhatsApp Group has been generated from the University end named 'NAD-Digilocker/ABC, the University of Burdwan', West Bengal for the necessary follow up. Since it is in a nascent stage and the University will have to generate the necessary registration pertaining to the colleges, we have to depend on the timeframe that they would prefer us to follow.

17.Skill development:

These courses are designed to provide value-based and skill-based knowledge and contain both theory and practicals. The main purpose of these courses is to provide students with life skills along with the hands-on mode so as to

increase their employability. Emphasis is given to generate objectivity, rationality and impartiality to cope up with life and its problems in general. Students pursuing these courses can judge their potentialities and manage their career accordingly. Skill enhancement courses augment self confidence among students and help them to develop their personality. A List of subjects provided under this category is optional in nature and each University/College has complete freedom to suggest their own papers under this category based on their expertise, specialization, requirements, scope, and need. Each paper is designed in such a way so that it can connect with the themes of the mother subject and explore the field of applications to impart practical notion. If someone wants to know how Legislative Assembly works for implementing the best practices of democracy one gets the idea by pursuing 'Legislative Support' as a skill enhancement paper. Similarly, Mathematical explanation as in an SEC papers can develop the power of rational expression and choice.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Integrated knowledge system is the brainchild of NEP2020. It defines education system as an integrated whole in which power of knowledge is expressed in such a way so that it can touch the heart and soul of Indian people. The main objective of this system is re-orientation, re-invention and re-modification of the course of knowledge along the line of its glorious past, and maintain its connectivity with the present objectives of value based education.

Being a part of national educational system this institution has been genuinely trying to set it in the motion of the new educational policy. On the backdrop of Covid 19, a gradual shift from offline to online mode has been transmitted and a new set of value changes the dominant outlooks of the existing educational system, most of which are the by-products of colonial educational structure. In the absence of a dominant outlook, a large number of policy and practice has been developed that connects Indian people with their glorious past. Appeal of traditional educational values on the one hand brings people close to their culture and transformative values on the other hand poses a serious threat to the indigenous outlook that sees it as a source of threat.

In facing these new challenges this institution launched a series of programmes, details of which are given below-

1. In the very beginning a keynote has been delivered by the honourable Principal sir (Dr. Prasanta Bhattacharyya) of this College along with the IQAC co-ordinator Professor Tanmay Bandyopadhyay in which both of them addressed how to meet the challenges of the pandemic situation. In their speech, they addressed the way through which the values of courage, co-operation, co-ordination, peace and harmony could be inculcated in the mind of teachers, students and other stakeholders, thereby strengthening their connection with the ancient values of Indian educational system.
2. An online workshop was held on 14-20 July 2020 under the supervision and guidance of the Professors of Bengali Department along with the active participation of other renowned Professors from different universities (both from this country and abroad) and students on the theme of Digitalization and Archiavization of Language and Music. In this workshop focus was given on the nurturing of creativity to make the students more compassionate to find out the missing link through which they can connect themselves with the past glory of Indian language and re-set it's new goals accordingly.
3. On 13 September 2020 a webinar on Value Education has been organized by the Library Such a webinar not only helped us reckon are values but prescribed the way through which it can be transmitted from ancient to modern Indian civilization through the evolving educational system.

Beside all these, a number of cultural programmes like Rabindra Jayanti celebration, Women’s Day celebration, Teachers Day celebration also were aimed at inculcating values that helped students develop a holistic notion and facilitated their way to keep a close connection with the moral implications of indigenous and value-based education.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

In an educational institution, outcome based programme refers to a specific goal oriented programme through which one can assess how much capable an institution is to serve for its stakeholders. Adaptability, acceptability, accountability ensure sustainability as the main objective of this programme.

Considering the needs of local people, this institution carefully sets a range of goals which is more in line with the demand outcomes of students hailing from local community. During COVID-19 the grave situation of common villagers led to reduction in fees structure in favour of the students.

(2) During pandemic when fear, anxiety, insecurity engulf everything, the institutions switched to the Online mode as a way of maintaining social distancing while imparting education. It not only served the learning purposes but also helped students enhance their skill in technology based education.

(3) To protect students and other stakeholders from the dull monotony of physical confinement, a number of cultural programmes have been organized by the College. It provided a new platform (RMVOnline, YouTube) for students to showcase their talent and refresh their mind.

In addition to this, the College has organized several online lectures and even workshops on different fields of subject and implemented it meaningfully.

20.Distance education/online education:

Use of online education came into utilization in full swing during the session of 2020-21 when the whole world experienced an unprecedented lockdown to prevent the spread of the deadly corona virus . In order to keep the teaching-learning process going, our institution developed an online portal named RMV-Online which created an online repository of digital teaching resources such as hand written notes, e-books, power points presentations, videos etc. which the students of respective departments could access. Besides, the platform also made provision of collecting students’ feedback on the teaching-learning process which the Authority and his team could monitor at convenient intervals as a measure of monitoring the academic performance of both teachers and students as a part of internal academic audit. Apart from this, RMV-Online Portal served as an important interface between teachers and students of our college as well as teachers and students of other institutions since webinars, popular talks, language training programmes, cultural events etc were organized amongst which few were institution-centric while some were open to stakeholders of our institutions. However, when the institution reopened on Session 21-22, the teaching-learning process continued in blended mode as many students and teachers also accepted the novel method as it proved to be capable of providing safe but necessary holistic education to students.

Extended Profile	
1.Programme	
1.1	34

Number of courses offered by the institution across all programs during the year	
File Description	Documents
Data Template	View File
2.Student	
2.1	2459
Number of students during the year	
File Description	Documents
Data Template	View File
2.2	903
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	
File Description	Documents
Data Template	View File
2.3	605
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	39
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	47
Number of Sanctioned posts during the year	
File Description	Documents

Data Template	View File
4.Institution	
4.1 Total number of Classrooms and Seminar halls	40
4.2 Total expenditure excluding salary during the year (INR in lakhs)	42.90502
4.3 Total number of computers on campus for academic purposes	52

Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>During this Academic Session due to Covid-19 Pandemic the entire teaching learning process and internal assessments, University final examinations etc. were initially continued with the online mode like previous academic session. Almost all the regular activities and programmes werestopped due to the Pandemic. But our institution followed all the guidelines received from the State Government as well as our mother University to cater the students all the needs of that hour. Entire Teaching-Learning and Internal Assessments were continued with the online mode through Google Meet/Zoom/Whatsapp Chat/ Video Call/ Conference Call etc. Practical Classes were complemented through NPTEL videos, and other Youtube videos prepared/shared by the teachers(both the internal and external) as much as practicable. Practical examinations were held through Video Calls/Conference Calls. Seminars were complemented through a good number of Webinars. The students had been encouraged to join in the Webinars organized by our institution as well as byother institutions. Librarians of our Institution extended their services to the students and teachers through E-resources/E-books/RMV online repository etc.</p> <p>Entire plan of the curricular delivery (on-line) was documented with the resolution of the meetings (held online) of the Academic Sub-Committee and IQAC cell.</p>	

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685174121_Central%20Routine%20for%20Session%202021-2022.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Institution implements the curricula set by its mother university - the University of Burdwan in all its UG Courses. Thus we are bound to follow the Evaluation Process of The University of Burdwan. At present we conduct one Internal Assessment(I.A.) per semester (from the year 2019-20 onwards admitted) Earlier we used to conduct two I.A. per semester (upto year 2018-19 admitted students) . I.A. can be taken as Written Test, Home Assignment, Seminar, Laboratory Demonstration etc.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://rabindramahavidyalaya.ac.in/images/uploads/Academic%20Calendar%202021-22.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

CBCS has been implemented during 2017-18 Academic session and is continuing

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

NIL

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

NIL

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

NIL

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Only the CBCS syllabus of the University of Burdwan is implemented in our Institution. This Syllabus of various subjects

includes Environment and Sustainability (Microbiology, Environmental Study, Physics, Botany, Chemistry, Geography, Sanskrit) into the Curriculum. Thus, Institutes integrates cross-cutting issues in a restricted manner only.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03(Geography, Zoology, Botany)

File Description	Documents
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Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

Geography- 78, Zoology-31 , Botany-17

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

D. Any 1 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://rabindramahavidyalaya.ac.in/images/uploads/SSS_2021-22.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
2010	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
395	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
Yes, our faculties assessthe learning levels of the students to take special efforts at the individual level only for advanced and slow learners. But due to COVID-19 no organized effort could be materialized.	
File Description	Documents
Link for additional Information	https://rabindramahavidyalaya.ac.in/seminar_workshop.php
Upload any additional information	View File
2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)	
Number of Students	Number of Teachers
2459	41
File Description	Documents
Any additional information	View File
2.3 - Teaching- Learning Process	

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Due to Pandemic (Covid -19) student-centric methods such as experiential learning, participative learning and problem solving methodologies are used for enhancing the learning experiences that could not be held in a very much organized mannar .

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Due to COVID -19 a substantial part of the entire teaching learning process was online and only the rest part was in hybrid mode. Google Meet, Zoom etc were used for teaching throught. desktop, Laptop. Smart Phone etc. Video, PPT, PDF, xcel etc files were shared for study material. E-Journals, e-books were used for effective teaching learning.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://rabindramahavidyalaya.ac.in/images/uploads/2.3.2-%20Teachers%20use%20ICT%20enabled%20tools%20-%202021-22.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

75

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

41

File Description	Documents
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Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

41

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The affiliating University has stipulated guidelines for conducting internal examinations. The frequency of internal examination is predetermined and generally does not change over the years. The modes of internal examination are written in the CBCS guideline. Departments generally follow the stated guidelines.

Many departments frame their own schedule of assessment programmes in excess of the prescribed guideline. Determination of the frequency of such internal assessments is department specific and made after collective decisions taken by teachers. The modes followed are those which are prescribed in CBCS guidelines. During the pandemic situation, the department of Political Science has used TESTMOZ APP to conduct examinations. GOOGLE MEET and GOOGLE CLASSROOM were used widely by departments. Students are informed about such schedules and made aware before the commencement of examination.

Almost all departments discuss the results, major faults, and ways of improvement with students. Whenever a written test is employed, transparency is ensured by showing the corrected answer scripts.

File Description	Documents
Any additional information	View File
Link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685085863_21-22-IA.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The secured marks of internal evaluation, as per CBCS guidelines, are added to the final score of the University result. It is confidential in nature. Thus student specific disclosure is not permissible.

For evaluations, other than CBCS guidelines, student-specific disclosure of results is made.

There can be grievances regarding questions, question patterns, the short span between notice and the day of examination, multiple examinations on a day, etc.

Students are made aware of the mechanism to deal with grievances related to the internal examination. Students can make a verbal or written complaint in their department. The departments try to resolve this as soon as possible. The complainant is incorporated into the resolution mechanism.

If the grievance is not suitably resolved, the complainant can forward her complaint to Grievance Redressal Cell. The Grievance Redressal Cell, in a similar fashion, adopts a complainant-inclusive mechanism to resolve. Steps are taken at the earliest possible occasion.

File Description	Documents
Any additional information	View File
Link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685088969_CC-IX-IA-2021.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The institute follows the programs and courses as prescribed by the affiliating University.

Teachers of a particular department exert joint effort to prepare the outcomes well ahead of the start of a course. They mutually share inputs so that the outcomes are well-written, easy to grasp, and easily communicable.

The outcomes are uploaded to the college website for time by retrieval by students or teachers.

At the start of each course, the concerned teacher verbally communicates the outcomes. When a course is shared by more than one teacher, each teacher communicates the outcomes of the part she taught.

While disseminating, teachers put their honest effort to clarify outcomes in an easily understandable way.

Given the rural nature of the institute, poor access, and connectivity to e-resources, the verbal mode of communication is often thought of and found as the most effective mode of communication. During the pandemic situation, verbal communication was made through an online system.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The institute makes a constant effort to evaluate the attainment of outcomes by students.

The internal examination system, prescribed by the CBCS guideline and set departmentally in excess of the guideline, offers the scope to measure attainment.

The student feedback, especially the structured questions on teaching learning and attainment, helps teachers to understand the level of attainment.

Many departments, with one of the objectives to know course attainment, conducted teacher-student meetings.

One teacher in the department of History has developed his innovative method of evaluation of course attainment.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685089862_PDFsam_merge.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

586

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://rabindramahavidyalaya.ac.in/images/uploads/SSS_2021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

3

File Description	Documents
Report of the event	View File

Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
10	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
7	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.3 - Extension Activities	
3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year	
No such extension activities could be carried out during the session as the college opened in mid session during November 2021and was again closed due to the third wave of Covid 19 pandemic.	
File Description	Documents
Paste link for additional information	NIL
Upload any additional information	No File Uploaded
3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year	
3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year	

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

3

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

251

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

8

File Description	Documents
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e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College authority and IQAC identify a robust computer network within the College with inter-communication systems. Provisions in the financial budget were made for purchasing more computers, printers and others. The purchase sub-committee arranged getting requisitions for such equipment for the last several years, in order to equip the departments with computer aids and laptops facilities. The departmental teachers conducted the classes with the aid of laptops, some projectors, and white screen boards. Though their facilities are gradually increased, but in 2021-22, no such arrangements for augmentation of the facilities could be made. Actually, the "Amphan" and Yash' cyclones have caused extensive damage to the college campus and so the funds were directly used for restoration of the same. As per proposal of the West Bengal State Government, the college submitted a claim for such compensation but the same was not received yet. Prior to the current academic session, sufficient arrangements have been made to develop the infrastructure and physical facilities for teaching-learning process. The Library-Laboratories are provided with funds each year to purchase required books, equipment and carry out the revenue expenses yearly. Though development is going on but still for desired target and excellence more funds are required.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685254012_4.1.1_2021-2022.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Cultural activities:TheCollege has a Cultural sub-committee to organize cultural programmes: Rabindra Jayanti, Basantotsab, Baishe Shrabon, Saraswati Puja etc. The sub-committee undertook cultural competition.Students from neighboring schools participate in the events like "Sit and Draw", recitation, songs, Tabla and the other musical instrument playing, drama, plays, extempore talk etc.

Sports and games: It has an "11 aside football" ground, concrete with fiber glass board, 28*16 square feetbasket ball ground, a concrete badminton court, and a multi-gymnasium (16*30 sq. ft.) within the main Campus. The Physical Education department properly train and selects students for different sports and games to participate in the events and competitions.

Gymnasium: The College Gymnasium was constructedwith the MPLAD funds for an area of 60*30 sq. ft. There is inadequate gym equipment and it needs more funding for maintenance and purchase of more equipments. At present, the students of the Physical education department, NSS, NCC and some teaching and non teaching staff are using the gymnasium.

Yoga centre: Inside the gym building, Yoga classes are organized as per B.U curriculum. There are 20 Yoga mats and 4 number of gym-ball for the use of the students for maintenance of their physical balance and fitness.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685254511_4.1.2_2021-2022.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

2

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rabindramahavidyalaya.ac.in/images/uploads/4.1.3%20-%20Number%20of%20classrooms%20and%20seminar%20halls%20with%20ICT%20-%202021-22.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

18.1435

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Central Library of the college has a long history since 1971. At present (upto 2021-2022) library holds a total of 35724 printedbooks according to the Accession Register of the library containing all subjects taught in the college along with rich reference and rare book collections. Library uses KOHA Library Management Software for managing its resources with Barcode enabled circulation system. The library is having active membership of INFLIBNETN-LIST consortia and provide 6000+ejournals and 799500+ e-books for members. Also available inter library loan facilities under British Council Library. The library has a well decorated Reading-Space for students with free Wi-Fi facility. Separate library webpage is created on the college website to update happening and new activities of library regularly.

1. Name of ILMS software: KOHA
2. Nature of automation (fully or partially): Partially
3. Version: (16.05.01.000)
4. Year of Automation: 2016

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685460917_4.2.1.%20ILMS%20Additional%20Data_2021-22.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)	
0.15156	
File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File
4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)	
4.2.4.1 - Number of teachers and students using library per day over last one year	
46.68	
File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File
4.3 - IT Infrastructure	
4.3.1 - Institution frequently updates its IT facilities including Wi-Fi	
The institution has established a sub-committee called IT Sub-Committee to oversee its IT facilities provided in the different departments and computer laboratories including the library. The sub-committee monitors on a monthly basis mostly and updates the facilities provided there with reference to regular system backups, dust cleaning, speed checking, anti-virus updates, system optimization, Wi-Fi upgrades, IP address maintenance, and physical LAN checking, and the overall institutional LAN mapping.	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rabindramahavidyalaya.ac.in/images/uploads/4.3_2021-22.pdf
4.3.2 - Number of Computers	
72	
File Description	Documents
Upload any additional information	View File

Student - computer ratio		View File
<div> <div>4.3.3 - Bandwidth of internet connection in the Institution</div> <div>A. ≥ 50MBPS</div> </div>		
File Description		Documents
Upload any additional Information		No File Uploaded
Details of available bandwidth of internet connection in the Institution		View File
4.4 - Maintenance of Campus Infrastructure		
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)		
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)		
7.98291		
File Description		Documents
Upload any additional information		View File
Audited statements of accounts.		View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)		View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.		
<p>Our College is following a well established system and procedure for maintaining and utilizing physical, academic and support facilities. The IQAC co-coordinator receives requisition from different departments, cells, library and departments and accordingly, the estimated costs are computed which is placed before the Bursar for inserting in the financial budget. Once budget allocation is made, it is placed before the Finance sub-committee for revision and recommendations. The recommended financial budget is sanctioned by the Governing Body and purchase procedures are follows to acquire the necessary goods and services.</p> <p>Expenses are incurred for repair and maintenance of the various facilities. The laboratories are provided with funds for recurring expenses. Budgeted funds are granted for incurring capital expenditure towards equipments, instruments and computers. The funds collected as library fees are utilized for Library that include maintenance of books, book binding, purchase of newspaper, journals and periodicals, purchase of Books and computers and printers and subscription to external institutions and libraries.</p> <p>Initiatives were taken for maintenance of the support system after the lock down period, replacement of chemicals and other laboratory items and provisions were made accordingly just to maintain such facilities as the budget allocation</p>		

was drastically reduced due to pandemic situations.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685255228_4.4.2_2021-2022.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

951

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

951

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	https://rabindramahavidyalaya.ac.in/capacity_building_skill_enhancement.php
Any additional information	No File Uploaded

Details of capability building and skills enhancement initiatives (Data Template)		View File	
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year			
0			
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year			
0			
File Description		Documents	
Any additional information		No File Uploaded	
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)		View File	
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees		B. Any 3 of the above	
File Description		Documents	
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee		View File	
Upload any additional information		No File Uploaded	
Details of student grievances including sexual harassment and ragging cases		View File	
5.2 - Student Progression			
5.2.1 - Number of placement of outgoing students during the year			
5.2.1.1 - Number of outgoing students placed during the year			
3			
File Description		Documents	
Self-attested list of students placed		View File	

Upload any additional information	No File Uploaded
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5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

97

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

7

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During	No File

the year) (Data Template)	Uploaded
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5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Our institution remained closed due to the COVID pandemic till 15thNovember, 2021. The students of our college celebrated programmes like the Teacher's day on the online mode; the Death Anniversary of Tagore was observed through songs, poetry and talks by the teachers. With the reopening of the college the Annual Cultural Competition was held for one week. Winning students of the present competitions and of 2019-20 (which had to be halted due to Covid lockdown) were given books as prizes along with the certificates. An exhibition of models was held in this session and three boys participated in the programme. In this session the football team of our college participated in the inter-university level tournament. Harsha Parui had performed well in the said tournament.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/images/uploads/5.3.2.%202021-22.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

3

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Nil

File Description	Documents
Paste link for additional information	NIL
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs
File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The Mission of the College, "Vimuktascha Vimuchyate" is taken from the ancient text of Kathopanishad. It is quoted from original Sanskrit denoting a Karmic notion of work as the path towards emancipation. The Vision as a greater goal is set in tune with this stated Mission: Making an Enlightened, Informed, and Confident Local Community. The essential ethos of "Karma" or work as an ingrained value of the Indian Consciousness is followed as the concept of gradual upliftment of the human condition and the local community is only naturally chosen as the target society for such implementation.

The administration remains keenly aware of the Mission and Vision and it tries to take measures, as its intervening agents towards inculcating the values of coordination and cooperation deemed as central for cohesion and interface of the Institution with its local community. The institution co-shares the college playfield with local boys and the primary schools in the immediate vicinities for arranging of sporting events. Teachers' representatives and teachers of the different sub-committees work as vital links between the staff, students, and college administration communicating the need and influencing the decision-making of the general stakeholders which are reflective of the local sentiments.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685255704_6.1.1_2021-2022.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The efforts of setting up a green campus along the line of a permanent setup for Rani Rashmoni Green University, Hooghly outside the main Campus of the College have not materialized as expected. The College authority seeks further endeavours and approaches for the same to the Vice Chancellor of the University of Burdwan, the affiliating university of the College. Other than sending the proposal, meetings are held with the Vice-Chancellor and also the Executive Council members at the initiative of the President, Principal, and members of the Governing Body of the College. It is decided jointly that it would be a Centre of Excellence in education and research in the field of Biological Sciences. A blending of theory and practical knowledge in combination with technological skills would be imparted to the students aspiring to explore, learn about, and research into the fascinating world of Life Science. The continual drive towards decentralization and a still bigger umbrella set-up of higher education perspectivizes

the College working in tandem with a university for better achievements of its students. Participative management is now re-booted from in-house to an out-house endeavour.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685255766_6.1.2_2021-2022.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- ☐ The IQAC of the college prepares year-plan for the academic session and it is strictly followed to achieve the desired objectives. In 2021-22, the college authority and IQAC took initiative to arrange attractive academic extension programmes like agriculture and pisciculture for mutual benefits for the students and local community. A preliminary meeting on the matter with the Rani Rashmoni Green University was held and necessary paper works were put through to the respective authorities. The strategic planning was set forth accordingly.
- ☐ Concurrently, the Principal and IQAC members met the Vice-Chancellor of the University of Burdwan to open Burdwan University Green campus in the vacant lands situated just outside the main campus. A strategic merger of academic set-up with the Burdwan University was expected highly. The intent letter along with required legal documents were submitted and awaited for the follow-up.
- ☐ The IQAC coordinator initiated its members' activities towards submission of revised AQARs in time and it progressed smoothly.
- ☐ The Routine activities of the different Cells, departments and sub-committees are carried on smoothly but hindered a lot due to lockdown when the activities were partially organized online and other activities carried out after the college resumes.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685255825_6.2.1_2021-2022.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Body of the college is the apex body of the college which is followed by the Finance sub-committee. The Principal of the college is the Chief Executive Officer who executes the decisions taken in the Governing Body meeting, in liaison with the instructions and curriculum as provided by the affiliating University and Higher Education Department, Govt. of West Bengal. The Principal executes his activities with his supporting, office staff

mainly, Office Superintendent (Head clerk), Accountant and clerks with subordinate staffs. The Principal set-up several sub-committees, Cells and departmental heads in consultation with the Teachers' Council for their formation and decentralization of different activities of the College as laid down in the IQAC meetings. The members of the sub-committees and cells are shuffled after certain duration of time according to the best possible combination to achieve maximum output and result. The administration is a cooperative effort of all staff and students with the support of all stakeholders to achieve a common goal. All aspects are organized in order to attain the desired objectives of the Institution on a year-on-year basis. The different committees and sub-committees provide proper and timely feedback to the Principal for correct and prompt decisions.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685447100_6.2.2_2021-2022.pdf
Link to Organogram of the Institution webpage	https://rabindramahavidyalaya.ac.in/naac/dvv/1685447164_Organogram%20of%20Rabindra%20Mahavidyalaya_2021-22.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Medical Services: The institution has one Health Centre run by one non-teaching Casual staff Mr. Dinabandhu Singha Roy and gets some honorarium from the college fund for providing timely homeopathic medical services to all teaching and non-teaching staffs along with the students at times of medical need.

Puja Advances:The institution keeps a track record for providing Puja Advances to its non-teaching staffs to a maximum ceiling of Rs. 10,000/- which are refunded by the employees in ten equal installments in the forthcoming months of the year and without any interest charged thereon. This welfare practice assists the employees to address their greater needs during the periods of urgent need.

Loans from General Provident Fund (GPF): The institution maintains Group Provident Fund for its all-full-time teaching and non-teaching employees and following the relevant government rules and regulations, the employees are allowed to apply for partially refundable loans or non-refundable withdrawals from their accumulated contributions.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685450478_6.3.1_2021-2022.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded

Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File
--	---------------------------

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

16

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institutions Performance Appraisal system is followed as per Career Advancement Scheme (CAS) of the UGC for the Teachers. The IQAC co-ordinator helps the Promotion Placement subcommittee of College to prepares the necessary papers and documents for promotion of Teachers from stage- I onwards. In the meeting of the IQAC, the incumbents applications are reviewed and the papers and documents are sanctioned by the members. The coordinator puts his signature and forward the same to the Principal who checks , verifiesand submits the same to the Higher education departments for selection of experts to verify the performance of such teacher. Prior to promotion, the teachers are allowed to attend Orientation programme or RefresherCourse and participatein seminars and workshops after reviewing his attendance in the class and completion of syllabus.

In case of non teaching staff there is no such performance appraisal system required for their promotion. The non-teaching staffget promoted by the Government of WB after getting application from the incumbent after completion of definite period of service which is recommended by the Principal after getting it sanctioned by the Government body.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685452774_6.3.5_2021-2022.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The books of accounts are finalized after the completion of the financial year by the college. The information is intimated to the Higher Education department which engages a statutory auditor who audits and places the report after completion of auditing work. The completion of the audit solely depends on the engagement of the auditor which is not under the control of the college. At present, the financial accounts are finalized and completed up to 2021-22 but they are unaudited reports.

Regarding the Internal audit system, the College authority frames an Internal Audit sub-committee but the team is not performing its task of internal audit right now. The utilization certificates and other documents which require audit before their submission are carried out by external auditors engaged by the College Authority.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685452131_6.4.1_2021-2022.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

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File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college authority maintains a strict strategy to disburse the funds for particular activities for which the respective fees are collected from the students. As the laboratory fees and library fees are utilized specifically for library facilities and laboratory facilities for the students. In the current academic session 2021-22, the fees collection was reduced by 15% for the honours students and 10% for general course students. Ultimately, the college was unable to meet the budget expenditure. The pandemic situation caused reduction in income of the college and consequent upon the 'Amphan' and 'Yash' cyclones the fund was exhausted mainly for repair and maintenance work and utilization of funds for purchase of laboratory and library assets was not possible.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685465544_6.4.3_2021-2022.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The current academic session 2021-22 witnessed the same pandemic situation continue for the last year till first 6 months. In this situation the IQAC coordinated the teaching and non-teaching staff to come to a common platform to meet the students online so as to engage the students in their higher studies. So the cells, departments and the subcommittees were engaged by the college authority to organise class lectures, webinars and other cultural activities throughout the day to help the students carry on with their learning process. So, the IQAC, with the support of IT subcommittee and library subcommittee provided technical support to overcome the processes.

The IQAC urged the college authority to utilize the lands and properties lying outside the main campus of the college so that they can be utilized for both learning and earning purposes both by imparting knowledge on agriculture and pisciculture and on the job training to the students and people of the locality. In this context, the IQAC and the Principal approached the authority of the Rani Rashmoni Green University and Burdwan University to extend their green campus on the land of our college property.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685465804_6.5.1_2021-2022.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Due to the COVID-19 pandemic, the syllabus was covered by the departmental teachers taking online classes along the different online platforms viz., the Google meet, Zoom, Team link etc. The students benefited through their classes at convenient hours through depending their internet data availability. Besides, the IQAC has empowered the teachers by means of allowing them to conduct Classes by posting class notes and voice records in the different WhatsApp Class groups so that the students could get the classes at their own convenience in addition to the online classes set at routine time schedules. Voice-records and note-sheets are also uploaded by different departments viz., Bengali, Botany, Chemistry and Commerce etc on the Collège website at regular intervals. The students were also allowed to come up with online feed-backs about their learning. The IQAC has taken initiatives towards discussion of the different DSE Projects for the different semesters studying along the online and offline modes. The students have inculcated new applicative learning skills with applications of the different aspects those they have learnt in their theoretical papers. These DES papers have brought new learning dimensions of learning besides their core course papers.

File Description	Documents
Paste link for additional information	https://rabindramahavidyalaya.ac.in/naac/dvv/1685466093_6.5.2_2021-2022.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements	C. Any 2 of the above
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Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institution conducted a few programmes focussing on gender equity through the Women's cell of the college which works entirely on gender issues. The cell organized a counselling programme for the girl students, conducted webinars, and shared several information relating to gender equity via WhatsApp group despite constraints pertaining to the pandemic situation. In addition, the Women's Cell of the College provided sanitary napkins to the girls in need considering the health and hygiene problems of the girl students as because almost all the students come from families of socio-economically challenged. Girl students were supposed to inform the lady attendant of the college (Mrs Soma Roy) about their problems related to gender issues. The Institution re-opened on 16th November 2021 after the lifting of the lockdown, since then the girl's students avail a separate common room. The College authority has arranged security guards for girls' students' safety especially. It is to note here that the College extended a philanthropic hand towards the female -workers of the College canteen by contributing a lump sum money to them which they badly needed to meet their daily basic needs during the lockdown.

File Description	Documents
Annual gender sensitization action plan	The Institution conducted a few programmes focussing on gender equity through the Women's cell of the college which works entirely on gender issues. The cell organized counselling programme for the girl students, conducted webinar, shared several information relating gender equity via WhatsApp group despite constraints pertaining to pandemic situation. In addition, the Women's Cell of the College provided sanitary napkin to the girls in need considering health and hygiene problems of the girl students as because almost all the students come from families of socio-economically challenged. Girl students were supposed to inform the lady attendant of the college (Mrs. Soma Roy) about their problems related to gender issues. The Institution re-opened on 16th November 2021 after the lifting of lockdown, since then the girl students avail separate common room. The College authority has arranged security guard for girl students' safety especially. It is to note here that the College extended a philanthropical hand towards the female -workers of

the College canteen by contributing a lumpsum money to them which they badly needed to run their daily basic needs during the lockdown period.

Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information

Safety and security, Common room

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description

Documents

Geo tagged Photographs

[View File](#)

Any other relevant information

No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste Management Report

Solid and Liquid Management:

- Every classroom and corridors furnished with eco-friendly dustbins prepared by the students for waste paper deposition.
- Washroom and toilet effluents are released to the soak chambers connected with the respective buildings. The periodical cleaning of soak chambers are done. The liquid effluents are released to the inter-connected drainage system.
- Non toxic liquid laboratory wastes of microbiology department are deposited to a specific soak pit.
- Bioscience building laboratories' liquid deposits are released to their soak chambers at the building backyard.
- Rain water drainage system is constructed within the campus for preventing water logging.

Biomedical waste management:

- No biomedical toxic wastes are produced within the campus as the syllabus of CBCS of bioscience departments such as Botany, Zoology and Microbiology do not include any such practical lessons that are likely to produce biomedical wastes.

E-waste management:

- The E resources that become non functional are deemed to be surplus waste and are stored at a particular location in an E-waste storage room. Needful arrangements and collaborations with appropriate organizations that are well-known for their well-defined and scientific waste management strategies are still pending as the sequential protocol for implementing such policies are still not fully achieved.

Waste recycling system:

- Our institution has no such waste water recycling system.

Hazardous chemicals and radioactive waste:

- The syllabus does not include any section or topic that requires the used of hazardous chemical or radioactive materials. Hence the institution does not require such waste management systems.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	Geotagged photographs not available
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	E. None of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	E. None of the above
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File Description	Documents
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Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Due to COVID outbreak, the college remained closed for most of the days in. the session 2021-22, several institutional initiatives were taken via online mode in this session. Some of the glimpses are

- To spread communal harmony amongst its stake holders, a good number of initiatives have been taken by our college like

(1) Educate all students with the etiquette of free democratic society that can make them civil, social and bias less about their role and make them responsible to their duty as abiding citizens (through the online mode classroom teaching, webinar, etc.)

(2) Imbibing secular values in the mind of all stakeholders to make them free from all parochial feelings as it becomes an effective means for this purpose (through online teaching, organizing various cultural programmes via online mode to raise consciousness among them, organizing webinar to make them aware about their role in protecting communal harmony in our society).

A few institutional efforts or initiatives were also taken to provide an inclusive environment to promote tolerance and harmony towards linguistic diversities are as follows:

- The college served formal notices in both English and Bengali which promoted linguistic harmony within the campus.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

In our institution we adhere to a democratic way to cater to such needs. Free discussion about what theme should be chosen for wall magazine and how to decorate it, spontaneous participation in various programmes like the celebration of Teachers' day, Basanto utsob, health camp, Bhasa divas, and so on, to freely express their voice and build up their personality which help in developing the basic values of democracy in them.

To inculcate social values in our students, seminar, and workshops have been organized by Women cell regarding gender discrimination, injustice, social inequality, disparities in social power and authorities in between various Caste, Class and interest groups, which ultimately defined their role to make them a responsible citizens for future.

Our institution focuses in building national values in our students by involving them in celebration of various national days like Independence Day, Republic Day, Constitution Day, etc.

In order to inculcate Environmental ethics in the mind of students and other stakeholders of this college, a large number of awareness programmes have been organized by the Nature's club. With Plantation, gardening, and other allied activities, Nature's club spreads the basic principle of environmental ethics that drives students towards the conservation of the environment.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SL No.

Date

Event

1

06.06.2021

Online Rabindra Jayanti celebration by cultural committee IQAC and IT sub committee

2

08.08.2021 to 14.08.2021

Death anniversary celebration of Tagore by cultural committee IQAC and IT. online exhibition on Tagore

3

15.08.2021

Independence Day celebration by Bengalidepartment, IQACand it,online seminar AmraSobaiRaja, Speaker : Professor Bani Basu

4

05.09.2021

Teachers Day celebration by the students cultural committee and IQAC

5

24.12.2021

Inauguration of College Golden Jubilee year by the staff and students

6

21.02.2022

International language day celebration by IQAC and golden jubilee committee, Webinar Speaker- Dr. Nilotpall Gupta

7

08.03.2022

Women's'Day by women cell and I.C.C. Speaker: Ms.Rangta Munshi`

9

Awareness Rally: Open Defecation Freeorganized by 3Bengal NCC Battalion in collaboration with 3/1 RMV NCC Unit

10

Handwash Dayorganized by 3Bengal NCC Battalion in collaboration with 3/1 RMV NCC Unit

11

Yoga Day Celebration on Online mode

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Integrating local schools through Future Career Prospects Awareness Programme -A Community Initiative

The Programme carried an in-depth and challenging practice to assist career guidance to the school-going learners by estimating the level of interest of each student from elementary level up to Higher Secondary level by providing a fundamental introduction to the numerous career alternatives in Geography and allied fields.

The goal was to mentor and advise the students according to their aptitudes by opening the door of knowledge to more fulfilling and gratifying career opportunities and future prospects in Geography.

Developing Mental Health and Social Awareness for Current Generations in the Post-COVID Period

During the COVID-19 pandemic and lockdown, adolescents experience short-term as well as long-term psychosocial and mental health issues. The case of our College students is not an exception. Numerous vulnerability factors, such as developmental stage, educational attainment, pre-existing mental health condition, socio-economic disadvantage, or confinement due to infection or fear of infection hugely affect the pupils. Such outreach activity is aimed at educating our students on essentials of mental wellbeing and social awareness in facing stressful situations in the pandemic era.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

2021 continued with the same way of life in confinement and the pandemic still loomed large marked by a general sense of uncertainty compounded further by the unchecked phenomenon of Danse Macabre. The nature of living by now acquires a humdrum familiarity though there is a keen awareness about the developing boredom gradually enveloping our life and mental issues like anxiety, depression and purposelessness of life tend to characterise an existential angst overlaying the minimum social dealings that could be carried on albeit the daily fear associated with contracting the disease and a general suspicion about the companion sitting next as a potential source of fatality. Masks and sanitizers very necessarily become a habitual way of our life but at the cost of gregariousness and sociability.

The institution tries its best to claw back to normalcy despite the setbacks. As a direct incentive to students for example a general reduction of 15% and 10% for Honours and general students is affected across the entire fee structure during this period. The distinctiveness of the college thus remains a chequered one and we only bide our time for a better future.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Accordingly in academic session 2021-22, the IQAC in alignment with the management of the college prepared the future plans of action to be implemented in academic session 2022-23:

After the long period of lockdown, the college reopened and organized a students counselling programme for mental health. It has been observed that COVID-19 has taken away many lives. Not only death has caused mental weakness, the loss of occupation of family members has distracted the minds of many students from their studies. Consequent upon the matter, the Institution organized such mental health counseling of the students.

The college authority prepared itself to make necessary restoration of infrastructure caused by Jash and Amphan cyclone. Though in the academic session 2021-22, major restoration took place, still there are some more steps to be taken for proper management in the aftermath of the disaster, last year's fund was not sufficient.

The Principal of the college and the IQAC Coordinator and members planned to complete the AQARs and make preparations for facing NAAC cycle-III.

The IQAC and Academic sub-committee requested the teachers to continue teaching-learning process in blended mode. Several sub-committees were formed and asked to chalk out plans of action for Golden Jubilee Celebration.